## **Regular Board Meeting**

### **SCHOOL BOARD MEETING**

EASTERN HANCOCK ADMINISTRATION BUILDING - 10370 E. 250 N., Charlottesville, IN 46117 (317-936-5444)

Monday, June 3, 2019
5:00pm - 6:00pm

### 1 Public Notice

This meeting is a meeting of the School Board held in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. The Board will permit fair and orderly public expression as indicated by the Agenda Item Public Comment. Procedures to govern such participation are available upon request. The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the Superintendent with the School Corporation's Administrative Office at 317-936-5444.

### 2 Call To Order

#### Minutes:

1st Vice President James R Jackson, Jr., called the meeting to order at 5:00pm. Present: Tammy Stunda, Tammy Settergren, Scott Johnson, James R. Jackson, Jr. Absent: Scott Petry

### 3 Pledge of Allegiance

### 4 Success Stories

### Minutes:

-Mr. Terry Stephens, Girls Varsity Softball coach, brought the entire softball team to the meeting to celebrate their accomplishments for the season. They finished with an 18-7-1 record for the 2018-19 year, tieing for the Conference Championship and snagging the Sectional Champ title. Seniors Megan Bever, Elise Bittinger, Eriel Truitt and Madison Cluttinger led the team through its successful season. All four seniors will be attending college this fall, with Megan Bever signing to play softball at Anderson University. Many of the underclassman are currently continuing to hone their softball skills playing summer travel ball.

### 5 Public Comment

#### Minutes:

-None

### 6 Consent Agenda

### 6.1 Minutes of May 13, 2019

### 6.2 Donations

#### Minutes:

-\$1109.17 for June approval

### 6.3 Transfer Students

#### Minutes:

-Returning: 41 -Kindergarten: 21

### 6.4 Field Trips

#### Minutes:

-Out of State & Overnight - FFA - Leadership Conf. Washington DC - July 23-28, 2019

### 6.5 Certified Staff

#### Minutes:

- Resignation Lindsay Eischen 2nd Grade Teacher Effective May 24, 2019
- Resignation Lynn Ewart HS Special Ed Teacher Effective June 1, 2019
- Resignation Sara Mastin ES Special Ed Teacher Effective May 24, 2019
- Reassignment Marlisa Wennen 2nd Grade Teacher Effective August 1, 2019
- Reassignment Michael Dawson ES Gym Teacher Effective August 1, 2019
- Contract Change Marcus Redick 5 Additional Days Effective 2018-19 school year
- New Hire Amber Jenkins K-4 Special Ed Teacher Effective August 1, 2019
- New Hire Erin Billstrom 4th Grade Teacher Effective August 1, 2019

### 6.6 Support Staff

#### Minutes:

-Resignation - Pam Caudill - HS Cafe - Effective May 23, 2019

#### 6.7 Claims

### Minutes:

Prewritten: \$59,676.10 Regular: \$401,517.93 Payroll: \$727,015.94 TOTAL: \$1,188,209.97

Mrs. Settergren moved and Mrs. Stunda seconded a motion to approve the consent agenda as presented. Motion carried 4-0.

### 7 Library Board Appointment of Libby Manship

#### Minutes:

Mr. Johnson moved and Mrs. Settergren seconded a motion to approve Libby Manship as the Eastern Hancock Board-appointed representative to the Hancock County Public Library for a 4-year term ending June 12, 2023. Motion carried 4-0.

### 8 Request to Organize 2021 Europe Trip

#### Minutes:

-Kevin Adams, Foreign Language Teacher, requested in writing for permission to conduct a student trip to Europe during Spring Break of 2021. He would like to begin organizing & promoting said trip.

Mrs. Settergren moved and Mr. Johnson seconded a motion to approve the organizing, promoting and implementation of a student trip to Europe during Spring Break of 2021. Motion carried 4-0.

### 9 Disposal of Surplus Property - Auction

#### Minutes:

-Mr. Adam Kinder, Director of Business and Operations, provided the Board with a list of items to be disposed of by auction in July 2019. (See attachment)

Mrs. Settergren moved and Mr. Johnson seconded a motion to approve the presented list of items to be disposed of by auction in July.

### 10 Sub Teacher Pay Rates

#### Minutes:

Mr. Johnson moved and Mrs. Settergren seconded a motion to increase the pay rates for substitute teachers to \$75/day for non-certified subs and \$80/day for certified subs. Motion carried 4-0.

### 11 Approval of 2019-20 GPO Proposal Award

#### Minutes:

-Mrs. Tracy Wilson, Food Services Director, attended the NIESC Food Procurement Evaluation Meeting to review proposals from group purchasing organizations (GPOs) for food service. She requested that the proposed award to HPS/GFS be approved by the Board.

Mr. Johnson moved and Mrs. Stunda seconded a motion to approve the award to HPS/GFS as proposed by the GPO we belong to. Motion carried 4-0.

### 12 2018-19 Attendance & Discipline Reports

#### Minutes:

-Mrs. Amada Pyle, Elementary Principal, and Mr. Dave Pfaff, MS/HS Principal, presented the Attendance & Discipline reports for the 2018-19 school year. (See attachments)

### 13 Administrative Contract Renewal

#### Minutes:

Mr. Johnson moved to table the Administrative Contract Renewal to the next meeting. Mrs. Settergren seconded

### 14 NEOLA Policies 8500 & 8510 - Final Reading

#### Minutes:

-Mr. Johnson disagreed with a portion of Policy #8500 "Food Service" that addresses the accrual of a negative lunch balance and that would no longer allow the purchase of a la carte items once a negative balance is reached. The new policy would read:

"It is ultimately the parent/guardian's responsibility to provide meals for students through a positive account balance unless they have completed the application for, and qualify for, the free meals program. However, in striving to ensure that students receive nutritious meals, the Board does recognize that circumstances may result in a student's need to charge lunch or breakfast on occasion and shall permit such charges within certain parameters.

In order to emphasize the importance of a nutritionally sound meal, students may charge a maximum of negative \$10.00 only when purchasing meals. No a la carte or "extra" items may be charged to an account with a negative balance. Staff members and community residents shall not be permitted to charge meals."

Mrs. Stunda moved and Mrs. Settergren seconded a motion to approve the NEOLA Policies #8500 and 8510 regarding Food Service and Wellness as presented. Motion carried 3-1.

### 15 Informational

#### Minutes:

- -Dr. Vicki McGuire, Superintendent, informed the Board that it was time to schedule her yearly evaluation. Mrs. Settergren inquired of the process used for evaluations in the past, and it was agreed by the Board to review the past several evaluation processes and determine the most beneficial evaluation tool to utilize. It was also discussed to possibly begin including a mid-year evaluation to the schedule.
- -Dr. McGuire also inquired if the Board would like to schedule a Budget Workshop with Adam Kinder, Director of Business & Operations. It was decided that Mrs. Stunda and Mr. Jackson would meet with Mr. Kinder rather than scheduling a full Board meeting.
- -The Board discussed the possible use of our parking lots by the Indiana State Police for training again this year. No final decisions were made at this time.

### 16 Other Items Allowed by the Board

### 17 Around the Table for Positive Comments

#### Minutes:

- -Mrs. Settergren expressed her appreciation for the school's use of livestreaming of graduation for the community to enjoy.
- -Mr. Johnson stated how well both the school band and choirs performed at graduation.

### 18 Adjournment

### Minutes:

Mr. Johnson moved and Mrs. Settergren seconded a motion to adjourn	n. Motion carried 4-0.
Scott Petry, Board President	Scott Johnson, Board Secretary

#### **AUCTION ITEMS – ASSET TO BE DISPOSED OF BY AUCTION – JULY 2019**

- 1. Old ES Gym high bay fixtures-metal halide 277 volt, 400 watt QTY-20
- 2. Old MS Gym high bay fixtures-metal halide 277 volt, 320 watt QTY-28
- 3. Old Roof lights for parking lots-metal halide 277 volt, 1000 watt QTY- 21-25 total + roof frames to mount lights (same total as lights)
- 4. Old AG barn light fixtures-metal halide 120 volt, 250 watt QTY-17
- 5. Tall metal file cabinets-- Approx. 10 total
- 6. Old TV hanging mounts—Approx. 5 total
- 7. Old yellow lockers that came from Daleville Schools—4 sections
- 8. Metal shelving units—Approx. 4 total
- 9. Old teacher desks—Approx. 3-5 total
- 10. Old student desk-Approx. -20
- 11. Old pool timing deck/platform
- 12. Old bus garage air compressor (not in working order-loaders/unloaders bad on unit)
- 13. Old cafeteria tables-12 foot in length QTY-2 sets
- 14. Folding Chairs and Chair Carts 75 Chairs 2 Carts
- 15. Jack stands 10 ton QTY -2
- 16. 4 Post Lift (pro series)
- 17. Self-propelled snow blower 8.5 hp
- 18. John Deere 955 2700 hrs
- 19. Lincoln pneumatic oil tank
- 20. ZEP portable chemical parts washer
- 21. Mini Mag 24V floor Squeegee with charger
- 22. 3 point grader blade category 1
- 23. Skid steer quick attach snow blade
- 24. Weed eater briggs engine
- 25. 6 seat plush activity bus seats, new condition
- 26. Miller 250 welder with cart
- 27. Miller stick welder
- 28. Holley Carburetor
- 29. Sherwin Williams paint 9- 5-gallon buckets
- 30. Purple Power cleaner 6 -2.5 gallons
- 31. 1985 Ford F350 4x4 with Boss 9.2 snowblade
- 32. 1993 Ford Ranger
- 33. Above ground fuel catch basin
- 34. Skid steer quick attach blank
- 35. Titan pneumatic paint sprayer
- 36. Floor jack
- 37. VCM Chopper

Additional misc. items will be added

# 2018-19 Infraction Report HS/MS

Disciplinary Infractions	2018-19	2017-18	2016-17	2015-16	2014-15
Abusive/ Vulgar Language	7/19	9/ 17	10/9	8/ 23	47
Attendance Policy Limit	7/8	39/6	26/6	27/7	19
Attendance Warning	17/12	76 / 5	79/ 24	53/ 24	27
Battery	2/12	7/9	5/7	1/ 15	11
Bullying – Cyber	0/1	1/0	0/ 1	0/1	1
Bullying – Physical	0/0	0/ 1	1/0	0/1	0
Bullying – Verbal	0/2	0/0	0/3	1/1	6
Bus Misconduct	12/27	10/40	6/ 17	9/ 19	26
Cheating	18/13	16/ 15	3/20	16/6	23
Chronic Minor Infractions/	15/12	8/14	2/2	1/8	10
Habitual Offender					
Class Disruption	19/57	16/40	10/73	7/ 47	92
Cell Phone	40/36	45/ 54	26/38	13/31	57
Damage of Property/ Vandalism	3/6	0/4	4/2	1/4	10
Dress Code	6/16	2/2	5/ 14	2/4	19
Defiance	6/9	2/8	2/8	4/9	5
Drugs	1/0	0/0	2/0	0/0	4
Disorderly Conduct	8/18	20/11			
Driving Violation	2/0	5/0	4/0	0/0	2
Disrespect to Staff	20/32	13/ 28	6/42	18/ 20	32
Disrespect to Students	15/45	6/46	9/31	16/40	49
Failure to Complete Academic	75/31	90/ 122	79/ 47	46/65	188
Tasks					
Failure to Comply with a	22/99	37/84	10/37	26/69	136
Reasonable Request					
Fighting	2/4	2/5	2/0	2/3	7
Harassment/ Threats	3/5	11/10	3/6	2/ 18	18
Hallway Disruption	0/4	0/0	1/2	0/3	1
Horseplay	11/34	5/ 40	3/30	1/ 25	43
Inappropriate Devices	0/2	0/0	4/0	0/5	1
Intimidation	3/2	0/2	1/0	1/1	3
Inappropriate Use of Technology	4/14	5/ 14	10/ 13	2/10	10
Lying/ Cheating	2/2	3/1	1/4	1/5	7
Late to School	31/0	162/3	164/7	74/20	134
Major Misconduct	6/7	6/ 10	6/6	7/4	5
Minor Misconduct	5/18	6/21	0/ 19	1/31	8
Out of Area	24/21	15/ 20	30/6	13/ 17	28
Public Displays of Affection	2/2	0/2	0/3	0/0	2
Plagiarism	2/0	2/5	2/6	3/8	12
Skipped Class	4/2	9/0	10/0	15/1	11

Skipped Detention Study Hall	9/2	31/5	32/3	28/ 2	51
Skipped Friday Night School	8/4	28/6	12/0	9/5	18
Tardy	18/63	27/46	34/ 37	33/ 14	52
Theft	0/2	3/3	2/1	3/3	5
Tobacco	27/6	6/0	3/0	6/0	9
Truancy	0/1	5/0	0/0	10/2	6
Weapons	0/0	0/0	0/0	0/1	0
Vandalism	0/4	0/1			

# **Discipline Action Report HS/MS**

Discipline Action	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14
Attendance Contract	16/ <mark>10</mark>	70/5	70/ 24	53/19	-	-
Behavior Contract	0/6	4/0	0/4	2/2	1	1
Confiscation of Device (cell	19/1	39/5	25/0	10/9	11	40
phone)						
Combine with Other Referrals	5/ <b>15</b>	7/ 14	4/5	1/9	4	11
Conference with Admin.	38/ <mark>23</mark>	56/ 34	40/ 18	53/6	38	20
Detention Friday Night	38/46	104/ 42	62/48	64/68	146	167
Detention Study Hall	171/264	311/ 203	280/ 274	224/	675	798
				256		
Expulsion Attending	0/0	0/0	0/0	1/0	1	2
Alternative School						
Expulsion	0/0	2/0	1/0	0/0	3	0
In-School Suspension	51/44	38/ 40	37/ 19	25/ 18	33	35
Loss of Bus Privilege	0/1	1/4	2/1	2/0	2	8
Loss of Class Credit	9/9	39/5	25/6	23/7	7	10
Loss of Computer Privileges	2/1	3/0	1/3	1/3	5	6
Lunch Detention	2/29	1/ 15	6/ 16	4/ 26	55	70
Loss of Home Room Privilege	0/0	2/0	2/1	0/0	8	2
Loss of Library Privileges	0/0	0/0	0/0	1/0	1	0
Loss of Specials	1/3	1/2	2/5	2/0	1	6
Out of School Suspension	4/5	2/0	1/0	19/7	37	35
Restitution	2/1	0/ 1	5/0	0/0	2	5
Verbal Warnings	21/243	37/ 44	25/ 152	18/ 143	238	417

# Eastern Hancock

# **Attendance Rates**

### Eastern Hancock Elementary School

2018-19	2017-18	2016-17	2015-16	2014-15	2013-14
95.46%	94.94%	95.47%	95.67%	95.76%	96.94%

### Eastern Hancock Middle School

2018-19	2017-18	2016-17	2015-16	2014-15	2013-14
93.82%	93.08%	94.77%	96.15%	95.32%	96.90%

### Eastern Hancock High School

2018-19	2017-18	2016-17	2015-16	2014-15	2013-14
92.20%	93.43%	94.28%	96.23%	93.45%	97.76%

# EASTERN HANCOCK ELEMENTARY DISCIPLINE SUMMARY 2018-2019

Disciplinary Infractions	18-19	17-18	16-17	15-16	14-15
Battery	3	1	1	3	3
Behavior Infraction Limit	0	1	1	0	8
Biting	0	0	0	2	-
Bus Misconduct	73	35	91	29	68
Chronic Minor Infractions	7	4	7	5	6
Class Disruption	4	5	7	10	19
Damage of Property/ Vandalism	1	1	1	3	5
Defiance	13	17	27	31	40
Disorderly Conduct	9	8	17	15	17
Disrespect to Staff	6	3	15	22	12
Disrespect to Students	34	28	28	17	13
Failure to Complete Academic	5	2	10	1	16
Tasks					
Failure to Honor Reasonable	5	10	13	4	11
Request					
Fighting	13	15	12	10	18
Habitual Offender	4	0	8	0	2
Harassment	3	0	0	2	6
Horseplay	6	4	4	3	3
Inappropriate Devices	3	0	1	1	6
Inappropriate Language	12	10	32	21	33
Intimidation	0	0	2	5	3
Inappropriate Use of Technology	7	9	6	0	2
Lying/ Cheating	2	0	8	1	3
Leave Area Without Permission	1	0	5	4	7
Late to School	18	7	7	n/a	8
Major Misconduct	1	1	1	1	1
Noncompliance	8	10	11	9	21
Other	0	0	0	0	-
Out of Area	1	0	7	0	2
Physical Assault	11	3	2	19	22
Physical Bullying	1	0	2	3	4
Sexual Harassment	0	0	0	0	1
Slapping, Hitting, Pushing	30	19	17	40	88
Stealing/Theft	2	12	23	17	10
Threats to Others	9	16	17	16	10
Verbal Aggression	0	0	0	0	-
Verbal Bullying	2	2	2	3	3
Weapons	1	0	0	2	0
TOTAL	295	223	385	299	471
(Includes Classroom w/o Office Assigned Discipline Starting 16-17 School Year)					

### EASTERN HANCOCK ELEMENTARY DISCIPLINE SUMMARY 2018-2019

Discipline Action	18-19	17-18	16-17	15-16	14-15
Conference with Principal	4	11	23	20	31
Expulsion	0	1			
Follow Individual Behavior Plan	0	0	21	72	73
In School Suspension	16	34	35	9	10
Loss of Bus Privileges	11	3	7	9	10
Loss of Recess	86	67	81	98	138
Loss of Specials	6	4	7	6	14
Lunch Detention	32	51	32	34	28
No Action	0	0	0	3	-
Out of School Suspension	6	3	2	11	18
Parent Contacted by Administrator	1	1	1	3	4
Thursday Night School	10	6	6	11	26
Time Out in Office	9	23	33	23	49
Verbal Warning	8	0	0	0	0
Work Completed in Office	0	0	0	1	1
TOTAL	189	204	248	300	402
(Office Assigned Discipline ONLY Starting 16-17 School Year)					

#### 1. Summary/Notes

- a. Bus Issues increased by 38 incidents.
- ISS decreased by 18. Having a ISS program on campus is a huge deterrent for kids. Students that were never assigned was still aware of the program and did not want to be assigned.
   With this program being in the building and readily available it is easier to immediate remove a student from their peers.
- c. Sensory breaks were proactive instead of retroactive (still time consuming but with a better outcome). Goal is to reintegrate child so learning occurs.
- d. More positive behavior plans (proactive).
- e. Teachers were trained to handle initial/minor behavior in the classroom before it needed to become an office referral. Teachers communicated with parents about more behavior as it was increasing so parents had a chance to intervene before it became an office referral.

#### 2. Breakdown of Student Infractions

- a) 4 kids had more than 10 referrals (classroom and office) for 26.78% of referrals.
- b) 9 kids had between 5 and 9 referrals (classroom and office) for 22% of referrals.
- c) 13 kids had 144 of the 295 infractions (classroom and office referrals) = 48.78%, this shows me that most of the students know the rules and how to follow them. The other 51.22% were generated from students that had minimal behavior issues and were not repeat offenders.

#### 3. Celebrations!

a) We had 408 students in Kindergarten -5th grade with ZERO referrals!! This was 82.1% of students!